

Director, Equipment & Uniforms – Board of Directors – Oshawa Turul Soccer Club

Position Summary

The Director of Equipment & Uniforms is responsible for managing and overseeing all sports equipment and uniforms required for the Oshawa Turul Soccer Club. This role ensures that the club's equipment needs are met efficiently, contributing to a positive experience for players, coaches, and volunteers.

Key Responsibilities

Equipment and Uniform Procurement

- Assess the club's equipment and uniform needs at the start of each season.
- Prepare purchase orders for sports equipment and uniforms in collaboration with the club's budget and procurement policies.

Inventory Management

- Create, maintain, and reconcile uniform and equipment inventories.
- Ensure accurate records of all equipment and uniforms are kept throughout the season.
- Oversee the maintenance of inventory records to track items issued, returned, or retired.

Distribution and Retrieval

- Manage the distribution and retrieval of uniforms and equipment to and from teams.
- Coordinate the setup and takedown of goal posts at the club's fields.
- Ensure all equipment is accounted for and in good condition at the end of the season.

Collaboration with Coaching Staff

- Work closely with coaches to ensure all uniforms, apparel, and equipment are properly maintained.
- Coordinate the return of all uniforms and equipment in a clean and serviceable condition.

Storage and Maintenance

- Organize and maintain the club's equipment storage areas.
- Ensure that all sporting equipment is appropriately stored when not in use.
- Perform periodic checks to ensure the quality and condition of stored equipment.

Skills and Attributes

- Strong communication, organizational, and coordination skills.
- Ability to work collaboratively with coaches, players, and other board members.
- Attention to detail in maintaining accurate inventory records.

Physical Requirements

- The role may involve moderate physical activity, including lifting and moving equipment.
- The Director should be prepared to manage storage arrangements and organize the equipment area throughout the season.
- This volunteer role is essential to the successful operation of the Oshawa Turul Soccer Club and contributes significantly to the overall experience of our players and families.

This position plays a vital role in ensuring the Oshawa Turul Soccer Club operates effectively and remains a respected and valued part of the community. **The Director, Equipment & Uniforms will work on average 10-15 hours per week and collaboratively with other board members to uphold the club's mission and vision while ensuring a positive experience for all participants.**

All interested and qualified parties are asked to apply with a cover letter and resume to admin@oshawaturul.com